

BOXTED PARISH COUNCIL

To: Members of Boxted Parish Council

You are hereby summoned to attend the Meeting of Boxted Parish Council to be held on Wednesday 12 March 2025 at 7:30pm at Boxted Village Hall for the purpose of transacting the business as set out in the Agenda

Members of the public and press are welcome to attend and participate in the Public Participate item.

Karen Thompson – Clerk

Dated 7th March 2025



Agenda

- 25/34 Welcome and noting apologies**
- 25/35 Declaration of Interests** - to receive any interests relating to items on the agenda and to remind Councillors to complete their new term Declarations of Interest.
- 25/36 Public participation session (There will be 15 minutes available for this item, if required)**
- 25/37 Minutes of the last meetings of the Council held on 12 February 2025.**
Councillors are asked to agree the draft minutes of the last meeting as a true and accurate account of the proceedings (see attached).
- 25/38 Colchester City Council (CCC) and Essex County Council (ECC)**
- .1 To receive the verbal reports of City Councillors and County Councillor.
 - .2 To note the timetable that will see a Mayoral Combined Strategic Authority for Essex approved as a fast-track devolution project. Consultation is currently open and runs till 13th April. If approved by Ministers, this will see mayoral elections in May 26 and the move to disestablishing Essex, Southend and Thurrock Councils and replacing with a new Greater Essex authority shortly after. The timetable might include Sept 25 for a decision on the proposed new local government structure (replacing district, town and city councils). May 27 for elections to a shadow new local government structure (which for Colchester might see a combination of Tendring, Colchester, Braintree and possibly one other). April 28 for new local government structure and removal of shadow organisation.
- 25/39 Planning**
- .1 To consider the planning policy PP26 for the Boxted proposed site allocation in Colchesters Local Plan of 150 dwellings Land North of Straight Rd (2 documents attached).
 - .2 To consider the following planning applications and any other applications arriving after the date the agenda is published:

250346	03/03/2025	3 Pippin Drive,	Part conversion of existing garage into home office. No change to the front elevation. The back portion of the garage will be converted into an approx. 3x3sqm home office, bi-fold doors to the rear elevation.
250405	28/02/2025	24 Corner Cottage, Cross Cottages	Replacement porch to front elevation.
250259	11/02/2025	Kerkyra, Straight Road	Ground floor rear extension to replace existing conservatory
250425	05/03/2025	Dullingham, Dedham Road	New cartlodge.
- .3 **Decisions**
To note the following decisions that were approved: None
- .4 **Appeals**: None

25/40 Parish Council Finance

- .1 To receive the Parish Council Financial Report as at the 28 February 2025 (see attachments including bank and card statements).
- .2 To approve for payment the invoices presented.

25/41 Café Tenancy

To consider a draft letter to Tom Beczala indicating intent, without prejudice, to work towards a tenancy agreement for when the current tenant retires.

25/42 Housing Needs Survey

To accept the quote, process and draft letter to residents for the Housing Needs Survey to be conducted by Boxted council and RCCE. See attached.

25/43 Boxted Bridge

To consider the draft letter to send to Essex and Babergh Planning councillors and officers ahead of any meeting to consider (attached).

25/44 Recreation Ground

- .1 To consider the 2 quotes received for replacing the knee-high fencing along the car park to field or consider keeping the work in house.
- .2 To note repair to the floodlights.
- .3 To note successful bookings for children's holiday football camps over the Easter Holidays

25/45 Neighbourhood Plan update and next meeting details

Verbal update from Cllr Brentnall and date of next meeting as 13th March 2025 7pm in Committee room.

25/46 Clerk's Report

- .1 To receive the clerks report including a list of resolutions agreed at earlier Parish Council meetings and note progress to date on the following (full report - see attachment).
 - a) Recommendation for interlinked hard wired fire detectors for Village Hall (also in Trustee meeting minutes)
 - b) Fire Risk Assessments completed for Community Hub Café and sports side and also Village Hall.

25/47 Items for the next meeting agenda

To note or propose items for the next agenda including:

- Phone box options

25/48 Date of next and future meetings

The proposed date of the next meeting is 9th April 2025 at 730pm. Delegated authority being granted to the Clerk with authorisation from the Chair for emergency and time critical issues.

25/49 To exclude members of the press and public from the meeting and to consider pay awards.

Motion to exclude public & press: In accordance with section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960 that as publicity would be prejudicial to the public interest by reason of the confidential nature of the business about to be transacted namely the consideration of pay rates. The Public and Press be temporarily excluded from this meeting and will be instructed to withdraw.

To consider awarding the cleaner and handyman a pay rise for April 2025 – March 2026 (see attached **confidential** paper).