

BOXTED PARISH COUNCIL

To: Members of Boxted Parish Council You are hereby summoned to attend the Meeting of Boxted Parish Council to be held on **Wednesday 11 October 2023** at 7:30pm at Boxted Village Hall for the purpose of transacting the business as set out in the Agenda

Members of the public and press are welcome to attend and participate in the Public Participate item.

Karen Thompson – Clerk

Dated 6th October 2023



Draft Agenda

- 23/132 Welcome and noting apologies**
- 23/133 Declaration of Interests** - to receive any interests relating to items on the agenda and to remind Councillors to complete their new term Declarations of Interest.
- 23/134 Shed for Boxted Runners**
To note the outcome of the meeting with Boxted Runners and their request for permission to erect a shed on the Recreation Ground.
- 23/135 Public participation session (There will be 15 minutes available for this item, if required)**
- 23/136 Minutes of the last meetings of the Council held on 13th September 2023.**
Councillors are asked to agree the draft minutes of the last meeting as a true and accurate account of the proceedings (see attached).
- 23/137 Colchester Borough Council (CBC) and Essex County Council (ECC)**
To receive the verbal reports of the District Councillor and the County Councillor.
- 23/138 Planning**
- .1 To consider the following planning applications:**
- | | | | |
|------------------------|------------|-----------------------------------|--|
| 232278 | 20/09/2023 | St Ives Farm, Chapel Road | Front single storey extension and side two storey extension (resubmission of 231096). |
| 232186 | 15/09/2023 | Dedham Vale Vineyard, Green Lane, | Extension to the Bond barn for storage, tasting and shop area |
| 232182 | 14/09/2023 | Merryfields, Church Street, | Proposed Two Storey Rear Extension and Alterations |
| 232165 | 13/09/2023 | Dedham Vale Vineyard, Green Lane | Application for prior notification of agricultural or forestry development - proposed building |
- .2 Decisions**
To note the following decisions that were approved:
- | | | | |
|------------------------|------------|-----------------------------|---|
| 231842 | 02/08/2023 | 27 Hobbs Drive | Rear extension to garage to create utility room, linking existing bungalow and garage with pitched roof, resubmission of approved application 230162 |
| 231952 | 17/08/2023 | West View, 61 Straight Road | Change of use of outbuilding approved under application 212545 from Agricultural use to use Class E (a) & (b) and changes to fenestration in association to change of build |
- To note the following decision(s) were refused:
- None
- 23/139 Parish Council Finance**

- .1 To receive the Parish Council Financial Report as at the 30 September 2023 (see attachments including bank and card statements).
- .2 To approve for payment the invoices presented.

23/140 External Audit

To note the comments made as part of the external audit (see attached).

23/141 Boxted Bridge

To approve the draft letter to Essex Highways seeking information that justified closure of Boxted Bridge and what the next steps are, seeking feasibility study.

23/142 Climate Action Plans

To consider forming a climate action working group to propose actions that the Council can take to reduce carbon emissions by 2035 and be net zero by 2050.

23/143 Neighbourhood Plan – Working Group

To appoint members to the Neighbourhood group with the first task of writing the terms of reference for the group.

23/144 Village Green

To consider an information sign (text attached and suggested sign).

23/145 Recreation Ground

- .1 To consider the planned actions for repairs to play area equipment as a result of the inspection reports (see attached).
- .2 To approve a draft tender specification for a grass-cutting contract with a view to obtaining quotes before new contract start April 2024. (attached)

23/146 Clerk's Report

- .1 To receive the clerks report including a list of resolutions agreed at earlier Parish Council meetings and note progress to date on the following (full report - see attachment).
- .2 To note the installation of the Welcome to Boxted sign.

23/147 Items for the next meeting agenda

To note or propose items for the next agenda including:
Budget preparation

23/148 Date of next and future meetings

The proposed date of the next meeting is 8th November 2023 at 730pm.
Delegated authority being granted to the Clerk for emergency and time critical issues.