

BOXTED PARISH COUNCIL
MINUTES OF THE MEETING OF THE PARISH COUNCIL
HELD ON 8 FEBRUARY 2023 BOXTED VILLAGE HALL AT 7.30PM

PRESENT: Members – Councillors Steve Bays, Arabella Brentnall, Amin Dedhar, James Collitt, Angela Mclauchlan, Lee Smith and (Chair)
 Clerk – Karen Thompson

ALSO IN

ATTENDANCE:

- 23/15 Welcome** - Cllr Steve Bays was chosen to chair this meeting as the chair and vice were both absent.
- 23/16 Apologies and reasons for absence** – Cllrs Jonathan Hunt, Gene Pugh and Jamie Seakens and also Cllr Nigel Chapman (Colchester City Council) were all absent had has submitted apologies.
 Cllr Lewis Barber (Essex County Council) was not present.
- 23/17 Declaration of Interests** – None declared.
- 23/18 Public Participation Session** - There were no members of the public present.
- 23/19 To agree the minutes of the last meetings of the Council held on 11th January 2023.**
 Councillors resolved to agree the minutes of the last meeting.
- 23/20 Borough and County Council - To receive the reports of the District and County Councillors.** None
- 23/21 To note the information regarding upcoming elections and consider advertising information.**
 This was noted.

23/22 Planning Applications

.1 To consider commenting on the following applications and noting the decisions made:

<u>230162</u>	26/01/2023	27 Hobbs Drive, Boxted Essex CO4 5RZ	Rear extension to garage to create utility room, link existing bungalow and garage with flat roof.
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There was no objection to the application.

<u>230175</u>	27/01/2023	Fillpots Nursery, 52 Straight Road, Boxted Colchester CO4 5RB	Application for a Lawful Development Certificate for the existing installation of a ground source heat pump
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There was no objection to the application

<u>230133</u>	19/01/2023	Nevards Farm, Boxted Church Road, Great Horkesley	Application for approval of details reserved by conditions 3,4,5,7,8 (200562)
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There was no objection to the application

<u>230058</u>	11/01/2023	Boxted Methodist Church, Chapel Road, Boxted	Application for approval of details reserved by condition 8, 9, 10, 11, 13, 15, 17 & 18 of planning permission 221753
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There was no objection to the application

<u>223183</u>	01/02/2023	Anglian Water Pipeline, Dedham to Great Horkesley,	Proposed hybrid planning application for section of the proposed Bury St Edmunds to Colchester Pipeline Scheme with full planning consent sought for a pipeline and associated above ground infrastructure; and outline consent for above ground infrastructure
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The council noted that they have already submitted an objection to the first iteration of this application and agreed that this could be discussed more fully at the next parish council meeting in March as the consultation runs for 16 weeks.

[230201](#) 31/01/2023 Noakes Farm, Straight Road, Boxted Colchester CO4 5RA Conversion of a redundant barn to a single dwellinghouse with associated double garage and parking

There was no objection to this application but wishes to see the conversion is in keeping with the rural location.

.2 **Decisions** - Decisions made by Colchester Borough Council were noted.

.3 **To receive an update on Boxted Bridge planning application**

- Sent email requesting an indication of support from Cllr Barber at Planning meeting.
- Sent mail requesting Cllr Guglielmi arrange a visit of planning committee to the bridge.
- Agreement to assist the funding of a planning advisor.
- Promotion of the online fundraiser.

This was noted. The council was interested to see the graphic planned to be sent to the planning committee which will be sent round when finalised.

23/23 Parish Council Finance

.1 **To receive the Parish Council Financial Report as at the 31 January 2023 (see attachments including bank and card statements).**

The financial statement was received which showed receipts to date of £ 384,221 which includes £263,000 of grant and Sections 106 drawdown for the projects being implemented this year including Hub refurbishment and new play area equipment. The spend to date was £ 319,187. The current bank holdings were reported as £ 126,503 with an expected invoice of £100,000 for the final refurbishment works.

.2 **To approve for payment the invoices presented.**

The following invoices and payments were approved.

Parish Council Invoices	
Gross pay (inc pensions, PAYE)	£ 1,813.84
Expenses reimbursed	£67.99
Green recycling bins	£51.64
Bowman - hedge cutting	£120.00
Information commissioner's office registration	£35.00
Village Hall hire PC	£20.00
Village Hall Hire - wildlife group	£50.00
Web hosting	£9.99
Adam Mason Tree works	£420.00
S106	
Property 360 (2nd part of invoice in Dec)	£72,570.68
Community Hub	
New tables in Hub	£473.00
Village Hall Invoices	
Michelle Gourlay	£458.00
Andy Elsey Boiler service	£98.40
Local Toilet hire	£132.00
Window Clean	£40.00
Cleaner - reimburse cleaning products	£26.00

23/24 **To consider a donation/grant request to AONB (see attached).**

The council resolved to donate £250 to the Dedham Vale AONB.

23/25 **Hub Refurbishment**

- .1 **To receive a verbal update on refurbishment progress and indication of finance.** Cllr Arabella Brentnall said that minor snagging is being completed and the sports side of the building will be handed back to the council next week. The clerk advised that she would restart the cleaning provision and also notify the insurance company.

The council resolved to plan an opening ceremony inviting Colchester Council, the Football Foundation and the press.

- .2 **To note the purchase of additional tables to allow the committee room to be used.** Noted.
- .3 **To consider a request for 'Home of Boxted Lodgers' signage at Hub/Recreation Ground.** There was no proposal to consider.

23/26 To decide sports clubs hiring charges (see attached).

The council considered the current planned income and expenditure for the Community Hub and resolved to raise the sports club hiring charges by £9 pcm to £275 with a review of costs planned for October 2023.

23/27 To consider signing up to Cloudy IT support (see proposal).

The council agreed that professional IT support for the council and councillors was desirable. The council resolved to carry out an interview with Cloudy IT to see if the package offered would work for Boxted council.

23/28 Highways and PROW

- .1 **To consider assisting a public footpath cut before Boxted 10K.** The request from Boxted runners was withdrawn.
- .2 **To consider funding and commissioning at extra cut at Betty Potters Dip.** This was approved.

23/29 Recreation Ground

To consider purchasing 5 aside football goals (see attached). The council resolved to purchase the in the ground junior 5 aside goals.

23/30 Clerk's Report

To receive the clerks report including a list of resolutions agreed at earlier Parish Council meetings and note progress to date on the following (full report - see attachment)

- **To note the Kings Coronation event as a working group of the Parish Council**
- **To note the useful information received regarding the Village Hall questionnaire**
- **Coffee with cops in Hub monthly 10am – noon on 7 March and first Tuesday of month**
- **Cost of Living drop in 14 and 28 Feb and 14 and 28 March times 9am – 1230**

The various points were noted.

The clerk reported that the case for a Welcome to Boxted sign to be installed on the reverse of the Welcome to Myland sign has been stuck in the LHP request system for 18months and we have re-raised the request to Jon Simmons, Highways officer.

The council went through the list of actions and re-confirmed that it was still interested to pursue the transfer of ownership of the greensward on the corner of Cooks Hill and Dedham Road to the parish council and to apply for a tree preservation order for the evergreen oak on the greensward.

23/31 Policies

- .1 **Review of Risk Register and Management Policy** – this was approved without change for this year but would be reviewed more fully in Summer 2023 when more time permits.
- .2 **Review of Asset Register** - this was approved without change for this year but would be reviewed more fully in Summer 2023 when more time permits and a full stock of the Hub and Changing rooms could be undertaken.

23/32 Date of Next Meeting - The proposed date of the next meeting is 8th March 2023 at 730pm. Necessary decisions being taken before then using delegated authority after consultation via email with councillors. Noted.

Signature _____ Signed by _____