

**BOXTED PARISH COUNCIL**  
**MINUTES OF THE MEETING OF THE PARISH COUNCIL**  
**HELD ON 11 JANUARY 2023 BOXTED VILLAGE HALL AT 7.30PM**

**PRESENT:** Members – Councillors Steve Bay, Arabella Brentnall, Amin Dedhar, James Collitt, Jonathan Hunt, Angela Mclauchlan, Gene Pugh, Lee Smith and Jamie Seakens (Chair)  
Clerk – Karen Thompson

**ALSO IN ATTENDANCE:** Cllr Chapman (Colchester Borough Council) attended as did Cllr Barber (Essex County Council Division Councillor)

**23/1 Welcome** -The Chair welcomed those present.

**23/2 Apologies and reasons for absence** - None.

**23/3 Declaration of Interests** - to receive any interests relating to items on the agenda.  
Cllr Steve Bays declared an interest in planning application 223086.

**23/4 Public Participation Session** - There were no members of the public present.

**23/5 To agree the minutes of the last meetings of the Council held on 9<sup>th</sup> November 2022.**  
Councillors resolved to agree the minutes of the last meeting.

**23/6 Decide final budget for 2023-24 and precept request (see attachments)**  
The council agreed a budget that would require a precept from Colchester Borough Council of £60,518. This would mean an increase in Band D council tax of £8.77 per annum to £96.49 per Band D household.

**23/7 Borough and County Council - To receive the reports of the District and County Councillors.**  
Cllr Chapman explained that Colchester Borough Council have a shortfall of £5 million in 23/24 and were looking at ways to reduce costs. We may see shared working with other councils to reduce back-office costs.

Cllr Barber explained that Essex County Council were increasing their budget by 3.5% of which 2% is allocated to social care and 1.5% across the rest of the council.

Cllr Barber advised of the 'information' meeting on Boxted Bridge (Dedham Vale AONB) to bring all parties up to date scheduled for 12<sup>th</sup> Jan. There is no date yet of when the application will be heard at the planning meeting.

Cllr Barber said that Essex First have had time to implement their improvements to the bus service. Residents should still make complaints to First Direct but also to copy in Cllr Barber to the correspondence so that he can track the service. Cllr Barber also mentioned the recent success of the on-demand or pre-bookable travel in parts of Essex called Di Gi Go. He would be looking to see if it can be extended to areas with poor bus service.

The problem of Severalls Bridge are ongoing. The council pointed out that the traffic lights are often going wrong and a substantial pothole has developed.

Cllr Hunt asked what might be happening as a result of the traffic surveys conducted and Cllr Barber said he is waiting to see what solutions are proposed

**23/8 Parish Council Finance**  
**.1 To receive the Parish Council Financial Report as at the 31 December 2022 (see attachments including bank and card statements).**

The financial statement was received which showed receipts to date of £229,799 which includes £143,000 of grant and Sections 106 drawdown for the projects being implemented this year including Hub refurbishment and new play area equipment. The spend to date was £242,780. The current bank holdings were reported as £48,487.

**.2 To approve for payment the invoices presented.**  
The following invoices and payments were approved.

Parish Council Invoices	
Gross pay (inc pensions, PAYE)	£1839.07

Expenses reimbursed	£51.80
Green recycling bins	£53.62
Further expenses reimbursed	£74.85
Vertas – grass cutting contract quarterly bill	£1,294.15
<b>S106</b>	
Property 360 (part of Dec invoice)	£72,570.68
<b>Village Hall Invoices</b>	
Cleaning contract	£432.00
RCCE examination of accts	£102.00
Local Toilet hire	£132.00
CHIP management	£750.00

## 23/9 Planning Applications

### .1 To consider commenting on the following applications and noting the decisions made:

[223086](#) 15/12/2022 Lions Farm, Langham Lane, Erection of barn  
 expires Boxted Colchester CO4 5HY  
 14/1/23

Cllr Bays left the room for this item and returned for the next planning application discussion.

The council are keen to ensure that screening should maintain the landscape character of the area but there was no objection to the application.

[223006](#) 06/12/2022 Wig Bungalow, Straight Road, Boxted Colchester CO4 5QX Proposed single storey rear extension  
 Too late to comment  
 There was no objection to the application

[222944](#) 29/11/2022 Rose Cottage, Workhouse Hill, Boxted Colchester CO4 5TT Remove existing conservatory and construct single storey garden room, new gates & fence to parking area  
 consult ends  
 30/12 target date is 23/1  
 There was no objection to the application

[222973](#) 28/11/2022 Noakes Farm, Noakes Farm, Straight Road, Boxted Colchester CO4 5RA Application to determine if prior approval is required for a proposed change of use of part of 3no. agricultural buildings to 5no. dwellings. \*\*REVISED DESCRIPTION\*\*  
 consult ends  
 22/12 target date is 23/1  
 There was no objection to the application

[222803](#) 22/11/2022 Classic Pot Emporium, 30A Straight Road, Boxted Colchester CO4 5HN Erection of 23 new 1.5 storey Class E business units across 5 blocks with associated parking and landscaping.  
 consult ends  
 14/12 target date is 21/2  
 NB PC objection submitted  
 The council noted that they have already submitted an objection to the first iteration of this application.

[222825](#) 18/11/2022 Nevards, Ellis Road, Boxted Colchester CO4 5RN Erection of single storey extension  
 consult ends  
 14/12 target date is 13/1  
 There was no objection to the application

[213417](#) 09/12/2021 Anglian Water Pipeline, Dedham to Great Horkesley, Scoping opinion request.

The council noted that the pipeline is being submitted to each authority for planning and that Boxted has already commented.

.2 **Decisions** - Decisions made by Colchester Borough Council were noted.

.3 **To note that Boxted Bridge was not considered at the December 16th Essex Development and Regulation Committee meeting but may be scheduled for 27th Jan at 10:30**

The council noted this and the information update meeting arranged by Cllr Barber scheduled for 12<sup>th</sup> Jan.

#### **23/10 Hub Refurbishment**

.1 **To receive a verbal update on refurbishment progress and indication of finance.**

The council members had visited the hub building to see the progress of the refurbishment and received the update on finance. They noted that cash flow was difficult and as such the contractor was receiving part payment later.

#### **23/11 Recreation Ground**

**To receive an update on the Recreation Ground including:**

- **Vertas contract and**
- **receive the quotes for raising the canopy of the trees along the Dedham Rd side of the field.**

The council was concerned that the vehicles were driving beyond the planings roadway and parking at the far end of the field causing churn up of the ground. The council resolved to put up signage advising that cars should not travel beyond the planings roadway.

The council resolved to award the tree works to Masons.

#### **23/12 Clerk's Report**

**To receive the clerks report including a list of resolutions agreed at earlier Parish Council meetings and note progress to date on the following (full report - see attachment)**

- **To promote Village Halls week (23 Jan) with social media posts seeking views on improving the hall.** This was agreed.

- **To note the planned cost of living advice team (Colchester Borough Council) at Boxted Hub in January, February and March.**

This was noted and welcomed.

- **To note Severalls Lane Bridge update (see attached)**

This was noted.

- **To note update on memorial bench on Village Green (see attached).**

This was noted.

#### **23/13 Items for the next meeting agenda**

**The following items are planned for the next meeting agenda:**

- **Hiring charges for 23/24 for sports hirers**
- **To consider an IT support company for 23/24**

**23/14 Date of Next Meeting - The proposed date of the next meeting is 8<sup>th</sup> February 2023 at 730pm. Necessary decisions being taken before then using delegated authority after consultation via email with councillors.**

**To agree the planned dates for full parish council meetings in 2023 as:**

<b>11 Jan</b>	<b>8 Feb</b>	<b>8 Mar</b>	<b>12 Apr</b>
<b>17 May *</b>	<b>14 Jun</b>	<b>12 Jul</b>	<b>No meeting in August</b>
<b>13 Sep</b>	<b>11 Oct</b>	<b>8 Nov</b>	<b>No meeting in December</b>

\*(delayed one week due to local elections and Coronation)

These dates were agreed.

Signature \_\_\_\_\_ Signed by \_\_\_\_\_