

BOXTED PARISH COUNCIL

To: Members of Boxted Parish Council

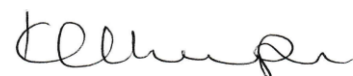
**You are hereby summoned to attend the Meeting of Boxted Parish Council to be held on
Wednesday 13 October 2021 at 7:30pm at Boxted Village Hall**

for the purpose of transacting the business as set out in the Agenda

Members of the public and press are welcome to attend and participate in the Public Participate session

Karen Thompson – Clerk

Dated 8/10/2021



21/151 Welcome

21/152 Apologies and reasons for absence

To record the apologies submitted.

21/153 Declaration of Interests - to receive any interests relating to items on the agenda.

21/154 Public participation session (There will be 15 minutes available for this item, if required)

21/155 Update regarding potential Rural Exception Scheme site in Boxted – Mr Kelly (Bidwells)

21/156 Minutes of the last meetings of the Council held on 8 September 2021.

Councillors are asked to agree the draft minutes of the last meeting as a true and accurate account of the proceedings (see attached).

21/157 Borough and County Council

21/138.1 To receive the reports of the District Councillor and the County Councillor.

21/158 Planning

21/158.1 To consider commenting on the following applications and noting the decisions made:

212599	17/09/2021	Rakaia, Mill Road, Boxted CO4 5RW	Erection of a single storey rear extension to create ancillary annex living accommodation
212560	14/09/2021	The Lilacs, Straight Road, Boxted Colchester CO4 5QZ	Rear single storey extensions. Side dormers. Fenestration amendments. Material/Finish amendments
212545	13/09/2021	Pantry 61, West View, 61 Straight Road, Boxted Colchester CO4 5QY	Demolition and replacement of Outbuilding
212448	03/09/2021	Waverley Lodge, Straight Road, Boxted Colchester CO4 5QX	Proposed two storey side & rear extensions and ground floor porch
212307	01/09/2021	Community Hub cafe, Cage Lane, Boxted CO4 5RE	Installation of an all access ramp and steps to the front of the Community Hub cafe
212434	02/09/2021	Runkins Corner, Langham Lane, Boxted Colchester CO4 5HZ	Application discharge conditions 13, 14 and 15 of approved application 202849

Decisions To note the following decisions that were approved:

211877	20/07/2021	King George V Playing Fields, Cage Lane, Boxted Colchester CO4 5RE	Application for lawful development certificate for existing use of King George V Recreation Ground as temporary overflow parking to cater for recreation ground users when the village hall/community hub car park is full.
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To note the following decision(s) were refused:

<u>212314</u>	18/08/2021	Carters Hill, Boxted Colchester	Application for prior notification of proposed development by telecommunications code systems operators - 16m high monopole supporting 6 no. antennas and 2 no. transmission dishes, 4 no. equipment cabinets and development works ancillary thereto
To note the response from MP, Sir Bernard Jenkin regarding 212314 for telecoms mast (see attached).			

Further Planning Points

- 21/158.1 To note that Colchester Borough Council Amphora Homes are not yet in a position to address the Parish Council or residents regarding their plans for the former garage site by Cross Cottages.
- 21/158.2 To note the initial information received regarding the planned Anglian Water 80km pipeline coming through Boxted.
- 21/159 Allotments**
To consider the recent interest in allotments and how they are provided.
- 21/160 Parish Council Finance**
21/160.1 To receive the Parish Council Financial Report as at the 30 September 2021 (see attachments including bank statements).
21/160.2 To approve the invoices presented for October 2021.
- 21/161 Conclusion of External Audit**
To note the external audit comment.
2 External auditor report 2020/21

On the basis of our review of Sections 1 and 2 of the Annual Governance and Accountability Return (AGAR), in our opinion the information in Sections 1 and 2 of the AGAR is in accordance with Proper Practices and no other matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met.
- 21/162 Highways**
21/162.1 To receive the traffic survey results for Langham Lane (see attached).
21/162.2 To receive feedback from discussion between Cllr Hunt and ECC Cllr Barber re traffic (see attached) and to consider committing or earmarking a sum of money (approx £1400) to support the monitoring scheme, which would be a more thorough approach to monitoring of traffic in/through the parish. Cllr Hunt.
21/162.3 To consider a Parish Council funded dog waste bin and emptying service at the Straight Road end of public footpath at Harwich Lines (see attached). The Parish Council pay for the bin, CBC install for free and the Parish Council pays £14 per bin per visit.
- 21/163 S106 Committee**
21/163.1 To receive the minutes of the S106 Committee meeting on 5th September 2021 (see attached)
21/163.2 To receive the cost estimate for building refurbishment and initial room plans for the Hub refurbishment project (see attached).
21/163.3 To note that drains survey and topographical surveys have been commissioned.
- 21/164 Village Green**
21/164.1 To note the planned meeting of the Boxted volunteer biodiversity group's first meeting planned for 26th October to consider the wild flowering of the village green.
- 21/165 Community Hub**
21/165.1 To note the receipt of 3 business plan proposals received so far for Hub café operation and decide to interview the applicants.
21/165.2 To note the emergency replacement of a wastewater pump for the sports side kitchen at an approximate cost of £300.
- 21/166 Recreation Ground**

- 21/166.1** To consider approving the project, financed from combined S106 and Parish Council funds, for additional play facilities on the Recreation Ground (see attached).
- 21/166.2** To consider the quote for repair/replacement of the fence adjacent to former Songers Cottage land.
- 21/166.3** To consider how overflow parking might be managed at school start and finish times.
- 21/166.4** To note the email received from neighbours to the playing field regarding grass cuttings and pole along the hedge line.
- 21/167 Events**
- 21/167.1** To consider the Queens Platinum Jubilee 3 – 5th June 2022.
- 21/167.2** To note the Boxtoberfest plans.
- 21/168 Policies for Review**
To approve the policies below:
- Code of Conduct
- 21/169 Clerk's Report**
- 21/169.1** To receive the clerks report including a list of resolutions agreed at earlier Parish Council meetings and note progress to date on the following (full report - see attachment)
- 21/169.2** To note the tasks completed by Grounds Person (see attached)
- 21/170 Items for the next meeting agenda**
To note or propose items for the next agenda including:
- Memorial bench on Village Green
- 21/171 Date of Next Meeting**
To note the proposed date of the next meeting planned for 10 November 2021 at 730pm.