

## BOXTED PARISH COUNCIL

To: Members of Boxted Parish Council

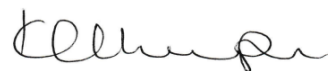
**You are hereby summoned to attend the Meeting of Boxted Parish Council to be held on  
Wednesday 10 March 2021 at 7:30pm for the purpose of transacting the business as set out in the Agenda**

**This meeting is being held via Zoom technology only <https://us02web.zoom.us/j/83999537514>**

**Members of the public and press are invited to attend**

Karen Thompson – Clerk

Dated 5/3/2021



- 21/0043 Welcome**
- 21/0044 Apologies and reasons for absence**  
To record the apologies submitted.
- 21/0045 Declaration of Interests** - to receive any interests relating to items on the agenda.
- 21/0046 Public participation session (There will be 15 minutes available for this item, if required)**
- 21/0047 Minutes of the last meetings of the Council held on 13<sup>th</sup> February 2021.**  
Councillors are asked to agree the draft minutes of the last meeting as a true and accurate account of the proceedings of the meeting and to resolve that the Chairman can sign the minutes remotely (see attachment).
- 21/0048 Clerk's Report**
- 21/048.1 To receive the report of resolutions agreed at Parish Council meetings and note progress to date on the following (full report - see attachment).
- 21/048.2 To consider submitting an LHP request for speed check tests along Langham Lane (see previous minute 21/007.3 after receiving the Langham Council joint working response (see attached)
- 21/048.3 To note the tasks completed by Grounds Person (see attached).
- 21/0049 Borough and County Council**  
To receive the reports of the District Councillor and the County Councillor.
- 21/0050 Parish Council Finance**
- 21/050.1 To note the receipt of a further Covid grant for the Recreation Ground and Hub Building of:
- £2096 on 24<sup>th</sup> Feb
- 21/050.2 To receive the Parish Council Financial Report as at the 28<sup>th</sup> February 2021 (see attachments including bank statements).
- 21/0051 To decide the date of the Annual Parish Meeting of residents.**  
The Annual Parish Meeting which is a meeting of residents and the Parish Council. It is required to take place between 1 March and 1 June each year. The requirement to hold meetings virtually is extent until 5 May. Suggested date for Annual Parish Meeting is 7pm (before Parish Council meeting) on Wednesday 14<sup>th</sup> April 2021 by zoom.
- 21/0052 Rural Exception Site (RES) – Next Steps**  
To note the Council has informed both the Rural Housing Partnership and Bidwells that the Parish Council would like to support an RES on land owned by Mr Wormell. The Council is waiting on more detailed proposals.
- 21/0053 Land**
- 21/053.1 To consider if the Parish Council might approach the RES landowner for additional amenity land.
- 21/053.2 To receive the report on the outcome of the meeting held with the PCC regarding possible options for the small area of and behind the Village Hall that is owned by the Diocese and PCC. (see attached).
- 21/0054 Planning Applications**
- 21/054.1 To consider commenting on the following applications and noting the decisions made:

<a href="#">210410</a>	22/02/2021	St Peters Church, Church Street, Boxted Colchester CO4 5SY	T1 - Beech tree outside of church boundary. Carry out weight reduction pruning to veteran tree. Tree is Hollow and in order to retain and prevent future failure a crown reduction would reduce the sail effect and twist on stem. Reduce by approximately 3-4m
<a href="#">210436</a>	19/02/2021	29 Straight Road, Boxted Colchester CO4 5HN	Application for a Lawful Development Certificate for existing highway access. NB follow on from <a href="#">210240</a>
<a href="#">210477</a>	23/02/2021	Classic Pot Emporium, 30A Straight Road, Boxted Colchester CO4 5HN	Demolition of the existing buildings and the construction of a new Business Centre comprising 28 office units.
<a href="#">210202</a>	05/02/2021	George V Playing Field, Cage Lane, Boxted CO4 5RE	Installation of artificial wicket (replacing grass) 30m long by 2.75m
Too late to comment			
<a href="#">210248</a>	01/02/2021	The Old Orchard, Wet Lane, Boxted Colchester CO4 5TW	Extension of detached three bed to five bed house, build new vehicular access and three bay detached garage adjacent to existing shed structure.

**21/054.2** To note that Colchester Borough Council planning was unable to enforce visual amenity to be maintained for application for certificate of lawful use (200108) as the business was operating for more than 10 years and no change was proposed; and to consider any further Parish Council action.

**21/054.3** To consider the letter from Essex and Suffolk Water stating their intention to replace fencing at Langham Treatment Works. It should be noted that the works sits within the Dedham Vale AONB and is a heritage asset on Colchester Borough Council's Local List. (see attached)

To note the following decisions that were approved:

<b>Decisions</b>	<a href="#">202693</a>	02/12/2020	Haveli, Langham Road, Boxted Colchester CO4 5HT	Alterations and extensions to an existing detached residential dwelling. Proposed single-storey car barn and alterations to the existing vehicular entrance and improved forecourt landscaping.
	<a href="#">201975</a>	11/09/2020	Homedale Farm, Dedham Road, Boxted CO4 5SL	Proposed garage

To note the following decision(s) were refused:

None

**Appeals** None

**21/0055 Tree Survey Contract**

To decide the contractor for the annual tree survey (see attached quotes).

**21/0056 S106 Committee**

To decide on a clear strategy for the Section 106 Committee as to which projects should be prioritised and progressed further, and a clear indication given for the approximate allocation of funds for each. Close regard should be given to the terms of the Section 106 contractual agreements. (see attached). NB Item 21/057.2 also affects.

**21/0057 King George Playing Field and Car park**

**21/057.1** To consider installing grass-mesh car parking support this year for overflow parking on the Recreation Ground as the land ownership cannot be resolved in time for the spring when mesh could be laid. Planning permission would not be required. This would give the Council an opportunity to assess its effectiveness before deciding if it would be sufficient or whether a permanent car park should be installed.

**21/057.2** To consider replacing the damaged bench alongside the Village Hall with either a wooden or recycled one (see attached).

- 21/057.3 Request to site textile bin from Colchester Borough Council (see attached).
- 21/0058 Community Hub & Sports and Social Club**
- 21/058.1 To note that formally organised outdoor sports will be possible from 29 March (if no delay) and to decide to open only the toilet facilities in the Sports Side of the Hub Building when required.
- 21/058.2 To note that outdoor areas at hospitality venues (cafes, social clubs) can reopen no earlier than 12<sup>th</sup> April and at Step 3 (no earlier than the 17<sup>th</sup> May) indoor areas of hospitality venues can reopen. As outdoors, table service will be required.
- To decide to reinstate the sliding scale of lease fees for the café (20% Month 1 and increasing by 20% each month) from the first full month after the 12<sup>th</sup> April being the 1<sup>st</sup> May.
- 21/058.3 To consider investing in a new coffee machine at the café side of the Hub (see attached).
- 21/0059 Flooding Risk Reduction**
- To consider what action to take to raise awareness of legal riparian responsibilities (see attached leaflet) and/or to require landowners to keep clear ditches and culverts.
- 21/0060 Boxted Bridge**
- To receive an update from Cllr Brentnall regarding the question asked of Essex County Council Full Meeting on 23<sup>rd</sup> February concerning Boxted Bridge and how interested bodies will be provided an opportunity to comment and how the regard to the AONB will be met. (see attached).
- 21/0061 Trinity School Admissions Criteria and implications for Boxted children (see attached).**
- 21/0062 Wildflower Verges update**
- To receive the information regarding Wivenhoe wildflower verges project and consider next actions (see attached).
- 21/0063 Social Media**
- To note that the Boxted Parish Council facebook page exists, and posts being made to it; and to consider profiling one Councillor each month.
- 21/0064 Policies**
- To consider the draft Memorials Policy (see attached).
- 21/0065 Items for the next meeting agenda**
- To note or propose items for the next agenda including:
- None yet identified
- 21/0066 Meeting Closure & Date of Next Meeting**
- The next meeting is proposed as 14<sup>th</sup> April 2021 at 730pm via zoom (or after the Annual Parish meeting).