

BOXTED PARISH COUNCIL

To: Members of Boxted Parish Council

You are hereby summoned to attend the Meeting of Boxted Parish Council to be held on
Wednesday 14 October 2020 at 7:30pm for the purpose of transacting the business as set out in the Agenda
This meeting is being held via Zoom technology only (<https://us02web.zoom.us/j/83757621447>)

Members of the public & press are welcome to attend

Karen Thompson – Clerk

Dated 9/10/2020



20/0130 Welcome.

20/0131 Apologies and reasons for absence.

20/0132 Declaration of Interests - to receive any pecuniary or non-pecuniary interests relating to items on the agenda.

20/0133 Resignation of Councillor

To note the resignation of Cllr Steve Kent from the Parish Council and S106 Committee and to note the action required to advertise and fill the vacancy.

20/0134 Public participation session (There will be 15 minutes available for this item, if required).

20/0135 Rural Housing Needs Survey Results and Way Forward for any Rural Exception Scheme (RES)

To consider the advice of the RCCE and decide any actions to take forward a RES plan.

20/0136 Minutes of the last meetings of the Council held on 9th September 2020.

Councillors are asked to agree the draft minutes of the last meeting as a true and accurate account of the proceedings of the meeting and to resolve that the Chairman can sign the minutes remotely (see attachment).

20/0137 Clerk's Report

20/137.1 To receive the report of resolutions agreed at Parish Council meetings and note progress to date on the following (full report - see attachment).

20/137.2 To note the Parish Council report, drafted by the Clerk and checked by Cllr Seakens, is featuring every month in the Langham and Boxted Newsletter.

20/137.3 To note the Village Hall and Poor's Land (Camping Close) charities yearly accounts were independently examined by Jan Stobart of the RCCE (Rural Community Council of Essex) and both were confirmed as accurate.

20/0138 Borough and County Council

To receive the reports of the District Councillor and the County Councillor.

20/0139 Parish Council Finance

20/139.1 To receive the Parish Council Financial Report as at the 30th September 2020 (see attached report and bank statements).

20/139.2 To note that during the Covid 19 restrictions invoices are being authorised for payment by email and will be presented to Council in physical form at the first non-virtual meeting, in accordance with the Boxted Financial Regulations.

20/0140 Planning Applications

20/140.1 To consider appointing a planning consultant to advise and submit planning comments to consultations and applications affecting Boxted.

20/140.2 To consider commenting on the following applications:

202215	30/09/2020	21 Straight Road, Boxted Colchester CO4 5HJ	First floor additions to dwelling over/on existing single storey building elements.
202079	30/09/2020	Homedale Farm, Dedham Road, Boxted CO4 5SL	Design changes to elevations of approved scheme ref 192146

202037	19/09/2020	Runkins Farm, Langham Lane, Boxted Colchester CO4 5HZ	An application to determine if prior approval is required for a proposed change of use of Agricultural Buildings to Dwelling houses (Class C3) and for building operations reasonably necessary for the conversion.
201919	16/09/2020	Ash House, Workhouse Hill, Boxted CO4 5TT	Small garden pavilion at end of garden near tennis court. Pitched clay tiles roof and painted timber. Cladding to match house with small deck. 5m x 2.5m
201924	15/09/2020	Ash Cottage, Workhouse Hill, Boxted Colchester CO4 5TT	Proposed garage conversion to additional living space with roof above.
201975	11/09/2020	Homedale Farm, Dedham Road, Boxted CO4 5SL	Proposed garage

Decisions To note the following decisions that were approved:

201592	05/08/2020	Haveli, Langham Road, Boxted CO4 5HT	Retention of living and bedroom space in place of previously approved garage under application number: 071055 and retention of existing basement with swimming pool (Retrospective)
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To note the following decision(s) were refused:

201552	31/07/2020	Adjacent to, Walnut Tree Cottage, Straight Road, Boxted Colchester CO4 5QZ	Construction of 6.5 ft high convex fence to front garden boundary.
201321	30/06/2020	Tin Bins Skip Hire, 63 Straight Road, Boxted Colchester CO4 5QY	Outline application for the erection of 5n dwellings with associated parking.

Appeals None

20/0141 Highways

20/141.1 To receive an update on engagement regarding Boxted Bridge and to consider what further action, if any, the Council resolves to take.

20/141.2 To consider the email from the Chair of the Boxted Methodist Silver Band regarding a new Village Sign (see attached).

20/0142 To Employ a Ground's Person

To establish a sub-committee to the Staffing Committee to consider any applications for the Ground's Person position advertised and conduct interviews and recommend an appointment for full Council consideration.

20/0143 King George Field

20/143.1 To consider installing a recycling waste bin on the Recreation Ground. For an indication of costs, a local company have indicated a collection fee of £10 per pick up and a £6.50 pcm bin duty of care fee.

20/143.2 To note that the football club have observed cars travelling too fast on the field and suggested signage reminding drivers to be careful. To consider installing signage.

20/143.4 To note the observation of datura (poisonous) weed growing from topsoil behind the Village Hall which has been fenced off and removed and burnt.

20/143.4 To note the installation of the dog signage and to confirm that a further sign will be added to the large sign reminding people that their dogs have to be under control.

20/0144 Community Hub & Sports and Social Club

20/144.1 To consider the two quotes for painting the exterior of the Community Hub building.

20/144.2 To consider the response from the Cricket Club after reintroducing reduced rate hire fees.

20/144.3 To consider the lease fees to be levied.

20/0145 Village Green

To note that Fisher Jones Greenwood (FJG) have received the Lynton Homes documentation to begin the transfer of land to the Parish Council as a Village Green (see attached diagram) and to consider proper payment in full for FJG time spent.

20/0146 Grounds Person Advert and Application

To note the progress and timetable for interviewing and appointing a ground's person and to select an interview panel.

20/0147 S106 Committee

20/147.1 To receive the minutes of the meeting on 8th October 2020 (see attached).

20/147.2 To consider appointing Ms V Dolling to the S106 Committee representing Bosted Runners and as a resident.

20/0148 Items for the next meeting agenda

To note or propose items for the next agenda including:

20/0149 Meeting Closure & Date of Next Meeting

The next meeting is proposed as 11th November 2020.